

**Minutes of the Meeting of East Hoathly with Halland Parish Council
held in the Village Hall, East Hoathly, on Monday, 1 March 2010 at 7.15 pm**

Present

Cllr David Vaughan (Chair)
Cllr Mrs Susan Cole
Cllr Peter French
Cllr Bryan Kidd

Cllr Roger More (Vice Chair)
Cllr Mrs Jenny Vaughan
Cllr Mrs Susan Whitehead
Cllr Mrs Marian Wilson

Councillor Ms Barby Dashwood-Hall (WDC) [part].
Mrs Lindsay Wiggins (School Governor Representative) [part].

In attendance

Ann Newton - Clerk

Members of the Public – none.
Members of the Press – none.

Councillor Barby Dashwood-Hall (WDC) reported on the following items:-

- Council Tax: WDC have set the Council Tax increase for the year 2010/11 at 2.74% and hope to make savings from the Transformation Programme, which is currently at the implementation stage for some of aspects.
- Housing Needs Survey: everyone will have received a copy and Barby was happy to look into the slight discrepancy whereby on one report it appeared that 5 households were in need of affordable housing, but there were apparently 12 households currently on the housing list with the local connection criteria.
- Waste & Minerals Core Strategy: Barby stated that the next meeting of Parish representatives was on Wednesday to which she assumed John Graham would be attending. Barby commented that she was somewhat disappointed with the lack of progress with the presentation of petitions as agreed with Councillor Matthew Lock (ESCC).

Mrs Lindsay Wiggins (School Governor Representative) commented that pupil numbers were once again rising and a meeting was to be held this week over the details for the Road Safety Week scheduled for sometime in May.

The Clerk commented that a new PCSO was now covering the village of East Hoathly – PCSO Kelly Levers as Andy Harlow had been moved onto Hailsham.

(The minutes are detailed in the order in which they appeared on the agenda. Copies of reports will be attached to the minutes in the minute book).

1. Apologies for Absence

Councillor John Graham.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting held on 25 January 2010 for Approval

It was agreed to approve the minutes of the meeting held on 25 January 2010 having been circulated, adopted and signed as a correct record. (Proposed/seconded by JV/MW).

4. Matters Arising/Action List

- Waste and Minerals Consultation – Update. Discussion arose regarding heightening the public awareness with posters etc. Further meeting of representatives as detailed above.

10/01/01	Provision of allotments. Update – the planning application has been submitted and a draft lease received from Hedleys. The Clerk reported that the planning application was 'live' and would hopefully be determined by the first week in April. Discussion was ongoing with Natural England and a new survey was proposed; detailed under item 10, point 3 below. The meeting discussed the merits of a lease versus a licence and
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	decided that a licence was the way forward. It was thought that John Graham could assist on this. <u>ACTION: 10/02/06 – CLERK/JG.</u>
10/01/02	Speeding issues in Church Marks Lane – Road Safety Week. As detailed above, ESCC were to have a meeting with the School to sort out the arrangements for the week in May. <u>ACTION: 10/02/07 – ONGOING.</u>
10/01/03	Woodlands. PC to delay contact with potential contractor until the handover is complete. Transfer of land in the hands of solicitors. The Clerk reported that Rix & Kay were acting for the Council in the transfer of the land from Hillreed. Although the first phase of the management plan had been completed by Hillreed it was deemed appropriate to think about commencing a tendering exercise to find a contractor to manage the woodland in line with the plan. <u>ACTION: 10/02/08 – CLERK.</u>
10/01/05	Clerk to change the booking to the main hall on Monday, 24 May 2010 to incorporate the Annual Parish Meeting with the AGM. This had been done.

5. Correspondence

Correspondence received relating to items contained in the agenda was discussed during the relevant points in the meeting.

WDC:

- Housing Needs Survey – all councillors were in receipt of a copy.
- List of Buildings and Structures of Local Importance – Clerk to pass to the Preservation Society.

ESCC:

- Winter Maintenance Policy – all councillors were in receipt of a copy.

Other:

- Andrew and Sarah Wright had written voicing their concerns over the amount of dog fouling in the village. The Clerk reported that she had contacted the Dog Warden who has the ability to issue fines – she would contact her again. Discussion continued on the possible provision of a bin in the centre of the village. Susan Whitehead agreed to investigate possible sites. **ACTION: 10/02/09 – SW.**

6. Finance (RM, JV, DV and SW)

- Schedule of Expenditure as at 31 January 2010 2009 had been circulated prior to the meeting and was adopted as read (BK/JV).
- February 2010 Expenditure for approval and signing of cheques – as detailed below. (JG/SW).

Cheques already paid

000501	£153.01	Mr Derek Keeley (Grounds Manager) – January salary (£150.00); sundry items (£3.01) as original cheque 000498 VOID).
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Cheques to pay

000502	£49.58	Framfield Parish Council (share of BT account).
000503	£159.54	Mr Derek Keeley (Grounds Manager) – February salary (£150.00); reimbursement of sundry items (£9.54).
000504	£25.00	Mrs Trina Hunt (book keeper) – February.
000505	£477.15	Mrs Ann Newton – February (£528.67); overtime (£61.00 – 5 hours); mileage (£15.81 (including Crowborough trip); box file (£2.99). (Cheque written net of tax/NI).

Total: £711.27

Balances as at 31 January 2010

Deposit Account	£17,774.15
Current Account	£16,368.25
Saving Certificates	£2,069.58

• **Any other financial business at the discretion of the Chairman.**

- The Clerk handed everyone a copy of the Schedule of Parish Precepts for 2010/11 for members to compare East Hoathly with other parishes.

7. Planning Committee (SC, PF, JG and BK – RM/DV ex-officio)

- The minutes of the last meeting (1 February 2010) had already been circulated.

8. Committee of the War Memorial Sports Ground Trust (PC acting as Trustee).

Matters Arising/Action List

10/01/04	ESCC grounds maintenance contract. The Clerk explained that ESCC had agreed that there had been an overcharge and would be reimbursing the PC at the end of the financial year. However, they have also stated that as they should have been charging significantly more than they have, they can no longer afford to continue with the last year of the contract. All the relevant paperwork has been sent to ESCC in confirmation of the contract with an expectation that compensation would be paid to cover any extra costs the PC might have if a new contractor has to be found. The meeting gave the Chairman with the Clerk permission to continue the negotiations. <u>ACTION: 10/02/10 – DV/CLERK.</u>
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Finance

- Schedule of Expenditure as at 31 January 2010 had been circulated at the meeting and was adopted as read (JV/MW).
- 2009/10 fees from East Hoathly Eagles. The Clerk reported that following on from the last meeting no reply as yet had been received from Simon Aldis on the reason for non-payment of individual member fees. The Clerk would pursue. **ACTION: 10/02/11 – CLERK.**

Any Other Business

- Approach from Chiddingly Cricket Club to use the Playing Fields. The Clerk reported that although John Graham was dealing with the matter, in conclusion, East Hoathly Cricket Club had discussed the issue (a request for the use of the facilities for Chiddingly Third Eleven home games and some junior coaching – 10 Saturday fixtures and coaching on Monday evenings) at their recent AGM and decided that this was not something they thought was workable or in the interests of the Club and rejected the proposal. However Chiddingly has been asked for what they want in detail and contact to be made with a more formal request, which the committee could then consider. The PC agreed that they would not go against the wishes of East Hoathly Cricket Club. **ACTION: 10/02/12 – JG.**
- The Clerk reported that Derek Keeley had informed her that the play area would need topping up with woodchippings in the spring.
- Derek has also obtained a quote for replacing the hardwood bench along the back of the pavilion. Susan Whitehead agreed to go and assess the condition of the bench and if necessary make contact with Derek regarding further quotations. **ACTION: 10/02/13 – SW/RM.**

9. Reports from Representatives (where necessary)

- **Village Hall** – Bryan Kidd had nothing to report but a request from the Council was made for a replacement lightbulb in the Belmont Room.
- **Twining** – Everyone was in receipt of a report from John Graham.
- **SALC/WDALC (SC)** – nothing to report.
- **Parish Planning Panel (c/o Clerk)** – nothing to report.

10. Parish Plan: Portfolio Reports – re-allocation of Portfolios

- **Housing and Commercial and Recreation (JG, RM and DV).** Nothing to report.
- **Roads and Transport, Utilities, Emergency Planning and Policing (JG, RM, JV and DV).** Nothing to report.
- **Footpaths, Trees and Ponds (SC, SW and MW).**
 - Proposal to commission a survey on both the Long and Deep & Dangerous Ponds. The meeting agreed that Barry Kemp of SARG should be commissioned to do a survey of both ponds at the appropriate time – an estimation of cost should be obtained. **ACTION: 10/02/14 – CLERK.**
- **Environment and Ecosystem including Recycling (SC, JV and MW).** Nothing to report.

11. Urgent Business at the Discretion of the Chairman

- David Vaughan asked that someone complete the Village Maintenance form for works needed in East Hoathly. **ACTION: 10/02/15 – EH COUNCILLOR**
- Clerk to report again the broken stile in Halland. **ACTION: 10/02/16 – CLERK.**

12. Date of the Next Parish Council Meeting: Monday, 29 March 2010, at 7.15 pm.

The meeting closed at 8.30 pm.

Chairman.....

Date.....