



	<b><u>- ONGOING.</u></b>
11/11/91	Parish Council procedures and policies . updating and review . ongoing. <b><u>ACTION: 11/11/107 – CLERK.</u></b>
11/11/92	WDC Local List. Susan Cole to see if she could take the matter forward. Susan stated that she was not able to take the subject forward on her own and Susie Mullins offered to assist. Clerk to pass details to Susie. <b><u>ACTION: 11/11/108 – CLERK/SM/SC.</u></b>
11/11/93	Wealden CitizensqAdvice . Clerk to advise that that the PC would only be handing outs grants to organisations within the Parish again this year. This had been done.
11/11/94	Annual Return. Clerk to advertise in the usual way. This had been done.
11/11/95	Precept for 2012/13. Following agreement to keep the precept the same and to switch the monies allocated against the Long Pond to improvements to the Pavilion, the finance schedule needs revising accordingly. The Clerk stated that the only apparent alteration required was to increase the column for playing fields grounds maintenance to £3,500 and then omit <del>Playing Fields Contingency</del> which still brought the total to the same amount. All were in agreement and the Clerk stated that she would advise the RFO accordingly. <b><u>ACTION: 11/11/109 – CLERK/RFO.</u></b>
11/11/99	Telephone box. John Graham to arrange for the box to be painted. John reported that he thought April would be the time to do the painting.
11/11/100	Clerk to report to ESCC several broken manhole covers. This had been done although it appeared that ESCC had lost the original email. For information any such essential repairs can be reported to ESCC on <a href="mailto:highways@eastsussex.gov.uk">highways@eastsussex.gov.uk</a> .
11/11/101	Service of Church Clock. John Graham to arrange for the invoice to be readdressed. John reported that as the Church had already paid the invoice, the Council would reimburse them the net amount. However next year if the invoice was addressed appropriately to the Council, the entire gross bill could be paid. John to obtain a receipt from the Church for the accounts. <b><u>ACTION: 11/11/110 – JG.</u></b>
11/11/102	Clerk to ask ESCC/WDC if a licence is needed to put a Christmas tree on the grass at the end of Church Marks Lane/Rectory Close. The Clerk reported that a licence would be required and Kevin Berry had made the decision to think about it properly for next year.

## 5. Correspondence

Correspondence received relating to items contained in the agenda was discussed during the relevant points in the meeting.

### WDC:

- Public Path Diversion Order 2011 (1a, 1d, 1e, 2a, 2b, 3b and 26 [parts]) . the order has been confirmed.

### OTHER:

- SALC . Proposed Subscriptions April 2012-March 2013. These are to be kept the same.
- Digley Associates. The Clerk was asked to discuss with them their independent annual inspection service for the playing fields. **ACTION: 11/11/111 – CLERK.**
- Mrs Andrea Goodridge commenting on the amount of litter on the side of the road walking up from the Shaw roundabout and whether she should litter pick. The Clerk was asked to contact her to thank her for her concern but that they would not wish to potentially put anyone in danger by litter-picking on the road and for any further information, WDC are the refuse authority. **ACTION: 11/11/112 – CLERK.**
- Custom Gardens. The Clerk reported that a copy of the appropriate felling licence had been received from Custom Gardens for the essential works in the woodlands. The work would be carried out by the end February 2012. The meeting thought a consultation with the residents prior to the felling would be appropriate and Tania Freezer offered to furnish the Clerk with the details of the people on the residentsqassociation. **ACTION: 11/11/113 – TF/CLERK.** Concern was also voiced over residents removing wood from the woodlands. The meeting agreed that any relatively minor removals were acceptable but that it was not appropriate for any member of the public to be taking tools such as chainsaws etc into the woodlands.

## 6. Finance (JG (Chairman), all Councillors)

- Schedule of Expenditure as at 31 October 2011 had been circulated prior to the meeting and was adopted as read (JG/KB).
- November 2011 Expenditure for approval and signing of cheques . as detailed below. (GR/JG). *(Salaries have been removed from the minutes but are paid net of deductions).*

Cheques to pay

000664	£132.00	East Hoathly PCC (service of Church Clock)
000665	£26.00	East Hoathly Village Hall (Hall hire).
000666	£353.80	Framfield Parish Council - reimbursement of share of two telephone accounts (£74.30/£72.00); Viking invoice £120.00) and share of SLCC membership (£87.50).
000667	XXX.XX	Mrs Ann Newton . Parish Clerk.
000668	XXX.XX	Mrs Trina Hunt . Responsible Financial Officer.
000669	XXX.XX	Derek Keeley - Grounds Manager.
000670	£221.49	HMRC (November tax and NI payments).

Cheques received

Mr E Corcoran - £400.00 for purchase of trees.

Section 106 funds account

000001	£500.00	Custom Gardens (works to woodlands)
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Balances as at 31 October 2011

Deposit Account	£17,789.68
Current Account	£46,152.81
Saving Certificates	£2,069.58

**7. Planning Committee (GR (Chairman), all Councillors)**

- The minutes of the meeting held on 7 November 2011 have been circulated.

**8. Committee of the War Memorial Sports Ground Trust (PC acting as Trustee).**

Matters Arising/Action List

11/11/96	Claim . ongoing. John Graham reported to the Council a conversation he had had with the PC's insurers that day. The Council voiced their dismay that a resident would consider making such a claim to a charitable trust, there for the benefit and recreation of all residents and funded by the Council acting as Trustees. The Clerk was requested to contact both water utilities asking them for details of the whereabouts of any or all of their manhole covers on the playing fields. <b><u>ACTION: 11/11/114 – CLERK.</u></b>
11/11/97	New bench and trees. Susan Cole, Kevin Berry and Philip to liaise with Mr Corcoran over the purchase and planting of the two trees. Kevin Berry reported that two trees had been ordered and would be planted soon. Susan Cole stated that she did not agree with the positioning of the bench or trees but John Graham reminded her that the decision had been made at a Council meeting and that therefore she was obliged to accept the majority decision. The position had been discussed and suggested by Sarah Callander, Philip and Kevin and agreed by the Council.
11/11/98	Further minor repairs/works to the playing fields. Sarah Callander, Philip Cowling and Kevin Berry to draw up a report on items needing attention . report already circulated. The meeting congratulated Philip on his concise report. The Clerk stated that she had already put an advert on the website, noticeboards and the contents had been detailed in the Parish Pump. One potential contractor has already come forward. The meeting discussed the contents of the report and the Clerk was asked to send out a specification to the interested party and arrange a site meeting with either Philip, Kevin or John if the interest is taken up. <b><u>ACTION: 11/11/115 – CLERK/ONGOING.</u></b>

Finance

- Schedule of Income and Expenditure as at 31 October 2011 . had been circulated at the meeting and was adopted as read (JG/KB).
- November 2011 Expenditure for approval and signing of cheques.

Cheques to pay

There were none.

Cheques received

Pavilion bookings - £101.00

Any Other Business

- The Clerk was reminded to request a breakdown of the monthly costs from Arbor Management for the grounds maintenance of the playing fields next year. **ACTION: 11/11/116 – CLERK.**
- The Clerk was asked to obtain some prices for grounds clearing equipment. **ACTION: 11/11/117 – CLERK.**

**9. Reports from Representatives (where necessary)**

- **Village Hall (PC)** – The meeting was aware that a questionnaire was being prepared to be sent out to all parishioners as a consultative part of the lottery bid for the funds for the refurbishment of the Hall.
- **Twinning (JG)** – John Graham reported on the recent AGM and the visit to France arranged for 26/28 May 2012.
- **SALC/WDALC (SarahC)**. Sarah Callander had handed a copy of a set of WDALC minutes to Susan Cole.
- **Parish Planning Panel (c/o Clerk)** . nothing to report.

**10. Urgent Business at the Discretion of the Chairman**

- Meeting dates for 2012 . a list had been circulated.
- Susie Mullins asked the Council to consider using some of the S106 funds to put a couple of items of adult play equipment on the playing fields such as in parks in Eastbourne and Newhaven.

**11. Date of the next Parish Council meeting: Monday, 30 January 2012 at 7.30 pm in the Village Hall, East Hoathly.**

*The meeting closed at 9.15 pm.*

**Chairman.....**

**Date.....**