

4. Matters Arising/Action List

10/06/42	Lindsay Wogens to provide further clarification on the costings for the proposed School video. The Clerk stated that this had not been forthcoming.
10/06/43	Provision of Allotments: Clerk to write and ask that the survey work contracted for be completed. This had been done. Ongoing. <u>ACTION: 10/07/50 – CLERK.</u>
10/06/44	Woodlands. Final transfer of the woodlands. The Clerk reported that this had been done. The Clerk was asked to add the woodlands to the Council's insurance policy. The next step was a risk assessment for any potential works that might need carrying out as the area is open to the public. The Clerk was asked to speak to Andrew Wright and then start the tendering process for the management of the woodland. <u>ACTION: 10/07/51 – CLERK.</u>
10/06/45	Clerk to ask the RFO to allocate the appropriate gratuity funds in the accounts. This was still to be done.
10/06/46	Environmental Partnership with Parishes and Town Councils. Clerk to reply to WDC. This had been done.
10/06/47	Clerk to send off Annual Return to Mazars. This had been done.

5. Correspondence

Correspondence received relating to items contained in the agenda was discussed during the relevant points in the meeting.

- Malcolm Soane. The Clerk reported that Malcolm Soane had written asking that the Council consider the condition of the memorial benches around the Parish. The Clerk stated that she would look on the insurance schedule and Susan Whitehead and Marian Wilson offered to walk about East Hoathly on a bench-spotting exercise! **ACTION: 10/07/52 – CLERK/SW/MW.**
- Sandy Rogers. The Clerk reported that Sandy Rogers of Halland had written complaining about the recent boot fair held on land next to Halland Park Farm. The Clerk reported that she had contacted WDC to see if there was anything they could do and there isn't as they are entitled to hold such events 28 days a year. PCSO Simon French had also been contacted due to parking issues. The Council felt that as long as the events were within legislation there was nothing further that could be done but the residents could be asked to keep an eye on the situation. Clerk to reply. **ACTION: 10/07/53 – CLERK.**

6. Finance (JG, JV, DV and SW)

- Schedule of Expenditure as at 30 June 2010 had been circulated prior to the meeting and was adopted as read (JG/DV).
- July 2010 Expenditure for approval and signing of cheques – as detailed below. (JG/MW).

Cheques to pay

000541	£198.69	WDC (dog bin emptying service April/June 2010)
000542	£174.00	Grovebridge Farm (car stickers/posters for landraise campaign).
000543	£51.43	Southern Water (Pavilion).
000544	£66.36	Shaw & Sons Ltd (new accounts ledger)
000545	£20.00	East Hoathly Village Hall (Hall hire)
000546	£163.59	Mr Derek Keeley (Grounds Manager) – July gross salary (£200.00);
sundries		£3.59. (Cheque written net of tax/NI).
000547	£25.00	Mrs Trina Hunt (book keeper) – July.
000548	£503.20	Mrs Ann Newton – July(gross salary £555.10); overtime @ 7 hours (£89.67);
000549	£215.54	mileage (£6.01); (cheque written net of tax/NI). HMRC (July tax and NI payments).

TOTAL: £1,417.81

Cheques received - PC

Hellingly PC - £69.61 – reimbursement for share of fee for landraise printing costs.
(The meeting agreed that the £5.84 which Selmeston Parish Meeting still owe could be written off).

Balances as at 30 June 2010

Deposit Account	£17,777.77
Current Account	£28,494.31
Saving Certificates	£2,069.58

7. Planning Committee (SW (Chairman), PF, JG and BK – RM/DV ex-officio)

- The minutes of the meeting held on 28 June 2010 have already been circulated. Jenny Vaughan was co-opted onto the Committee in place of Susan Cole (JG/SW).

8. Committee of the War Memorial Sports Ground Trust (PC acting as Trustee).

Matters Arising/Action List

10/06/48	East Hoathly Eagles. Clerk to resend letter asking for clarification of their position. The Clerk reported that a further reply had been received stating that they were still unwilling to pay the £100 towards the annual rent and also had not returned the keys. The Clerk was asked to write again and ask Derek to change the locks on the garage and issue new keys to the remaining clubs. <u>ACTION: 10/07/54 – CLERK.</u>
10/06/49	Rifle Club. Clerk to reply to the Club agreeing their use of the playing fields to park their vehicles during their annual working party weekend. This had been done.

Finance

- Update on the separation of the accounts. David Vaughan reported that the Finance Committee had had a brief discussion and recommended that as the Trust cannot become VAT exempt and the Charity Commission are happy that items such as grass-cutting, dog bins etc can be paid by the Council as the 'service provider', only the minimum of invoices should be put through the WMSGT account. This was agreed by all present. The Clerk stated that this should be in place by September. **ACTION: 10/07/55 – CLERK/RFO.**
- Schedule of Income and Expenditure as at 30 June 2010 – had been circulated at the meeting and was adopted as read (JG/MW).

Any Other Business

- Forresters' Football Club. The meeting resolved that they should cover the total cost of replacement goal posts as they are for the general use of the Parish. The Clerk was requested to ask Christopher Rushton to obtain three quotes. (JV/JG). The meeting further agreed that there should be no reduction in the annual fee this year but if there is a period whereby the pitches are not playable the Club should contact the Clerk with the exact dates and a reimbursement of costs would be considered. **ACTION: 10/07/56 – CLERK.** The Clerk was asked to contact WDC with regard to the Section 106 monies which have been allocated to the playing fields. **ACTION: 10/07/57 – CLERK.** Bryan Kidd voiced his enthusiasm for improving the playing fields and stated that he would look into possibilities/funding etc. **ACTION: 10/07/58 – BK.**

9. Reports from Representatives (where necessary)

- **Village Hall** – Bryan Kidd reported that the work on the replacement windows had been completed. There was now a further phase of works to the internal and outside of the Hall.
- **Twinning** – John Graham reported that the Association had launched a multi-draw lottery to raise funds. The cost was £4.00 per month with four draws a year. Anyone who was interested should contact him.
- **SALC/WDALC (SC)**. Nothing to report.
- **Parish Planning Panel (c/o Clerk)** – nothing to report.

10. Parish Plan: Portfolio Reports.

- **Housing and Commercial and Recreation (JG, JV, DV and MW)**. Nothing to report.
- **Roads and Transport, Utilities, Emergency Planning and Policing (JG, BK, JV and DV)**.
- **Footpaths, Trees and Ponds (SC, PF, SW and MW)**. Nothing to report
- **Environment and Ecosystem including Recycling (SC, PF, JV and MW)**. Nothing to report.

11. Urgent Business at the Discretion of the Chairman

- Susan Whitehead that she had received details of someone who used to do strimming jobs around the village and who was available again.
- Susan Cole asked how often WDC/ESCC would be cutting the roadside verges this year with particular relevance to the Hollow/Beechy Lane area. The Clerk said she would investigate.
ACTION: 10/07/59 – CLERK.

12. Date of the Next Parish Council Meeting: Monday, 27 September 2010, at 7.15 pm.

The meeting closed at 8.45 pm.

Chairman.....

Date.....