

Minutes of the Meeting of East Hoathly with Halland Parish Council held in the Village Hall, East Hoathly, on Monday, 26 April 2010 at 7.15 pm

Present

Cllr David Vaughan (Chair)
Cllr Mrs Susan Cole
Cllr Peter French
Cllr John Graham

Cllr Bryan Kidd
Cllr Mrs Jenny Vaughan
Cllr Mrs Susan Whitehead
Cllr Mrs Marian Wilson

Councillor Ms Barby Dashwood-Hall (WDC) [part].
Mrs Lindsay Wiggins (School Governor Representative) [part].
PCSO Kelly Levers and Simon French [part].
Mr Derek Keeley (Grounds Manager).

In attendance

Ann Newton - Clerk

Members of the Public – three.
Members of the Press – none.

Vanessa Bushell and Leanne Thompson was in attendance as members of the EHH Stoolball Club to address their comments/concerns to the PC. **Derek Keeley** gave his version of events. There had been some conflict with the Junior Football Club over use of the areas of the playing fields. This with Derek Keeley's intervention had been resolved and the football club were happy to move up to the top pitch when there were stoolball matches. Their first match was scheduled for 4 May 2010 commencing at 6.30 pm. Vanessa commented on the use of studs by the footballers and the damage to the pitches. For health and safety reasons stoolball is not played in studs. The Clerk requested that the Stoolball Club do a risk assessment prior to every practice and match and that they provide a copy of their insurance policy (Vanessa stated that the cheque had been posted to the insurance company and the policy was awaited). The PC gave permission for the Club to store their wickets in the 'garage' but as with all the other equipment, this would be at their risk. Derek stated that he would issue a key to the Club, which would have to be returned at the end of season. The meeting confirmed that a fee of £100.00 was to be charged to the Club.

Derek Keeley further reported that the woodchip in the play area needs topping up; he was obtaining some topsoil to put around the basketball net and would be addressing the issues around the concrete ramp to the play area shortly. Derek was thanked for all his efforts.

Nick Francis, resident of Halland entered discussion regarding the recent emails from Stephen O'Halloran regarding the speed limit/camera on the A22 and the suggestion of making Knowle Lane one way, which he was opposed to. Further comments were made under the report from PCSO Simon French below.

PCSO Kelly Levers introduced herself as the PCSO for East Hoathly and Chiddingly based at Hailsham. She had nothing in particular to say, other than there had been a number of incidences in Chiddingly whereby scrap metal was going missing. Any reports of people asking for scrap or disappearances should be reported to her. Her mobile number is 078257 33464 or through the main number 0845 6070999 (her collar number is 27397).

PCSO Simon French also introduced himself as the PCSO for Framfield (including Blackboys and Palehouse Common) and Halland based in Uckfield. He reported on the following:

- He would be making more patrols around the Crockstead area as a number of businesses were moving in and having events.
- He would be keeping an eye on Back Lane, Halland, for fly tipping.
- Discussion arose on the horse currently tethered on the verge adjacent to the Halland roundabout.
- Comments were made on the recent accident on the A22 and the campaign from a local resident to reinstate the speed camera. Simon stated that there were two cameras on the new flashing sign, which were collecting data on traffic speeds etc. The speed camera was covered up on 11 May 2009 and he assumed that the review period was for year, which would soon be complete.
- The general feeling of the meeting was that Knowle Lane, Halland, should not be considered for a one-way restriction.

Councillor Barby Dashwood-Hall (WDC) reported on the following items:-

- A campaign was underway to encourage providers to do something about Broadband speeds in the rural areas. This is Action in Rural Sussex's fourth priority of the moment. The PC agreed that the Clerk should put a note in the magazine and website asking residents to let the PC know what speeds they have and what they are content with. **ACTION: 10/04/29 – CLERK.**
- The PC would be delighted if Barby would attend the Annual Parish Meeting on 24 May 2010 and address the residents present. One item for discussion would be the Landraise issue.
- Barby asked if the PC would consider if they are happy with her input over the last three years with the elections in mind next year. She requested a one-to-one with David Vaughan to discuss further.
- Landraise – a further meeting of the PCAG was to be held soon. Discussion centered on the stickers/posters and the Clerk stated that she would ask David White for the carstickers/posters. **ACTION: 10/04/30 – CLERK.**
- Barby suggested that Nick Francis contact Councillor Nick Bennett (ESCC) to discuss his concerns.

Mrs Lindsay Wigans (School Governor Representative) reported on the following:

- ESCC were charging the School over £1,000 for excessive markings on the playing fields. The Clerk stated that when ESCC were given the PC grass maintenance contract for the playing fields, the PC clearly stated that they would not be paying for markings for the School and that ESCC should liaise with the School on the matter. Suggestion was made that if a formal quotation had not been received from ESCC by the School, the costs could be disputed.
- Road Safety Week is scheduled for 24 May 2010. The three topics to be covered are dangerous driving, speeding and inappropriate parking. The PC is to be approached for prizes for the poster competition and Lindsay wondered if the posters could be displayed around the village as other areas have done. **ACTION: 10/04/31 – LW/ESCC.**
- Only four children are attending the School from the new housing developments.
- Lindsay asked if the PC would consider making a donation to the school to assist them in their project to video all the pupils. Lindsay would email the Clerk with the details. **ACTION: 10/04/32 – LW.**
- Jenny Vaughan offered to email Lindsay with details of a dentist in East Grinstead looking for NHS patients.

(The minutes are detailed in the order in which they appeared on the agenda. Copies of reports will be attached to the minutes in the minute book).

1. Apologies for Absence

Councillor Roger More and Nick Bennett (ESCC).

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Pete French stated that he was a member of the East Hoathly and Halland Stoolball Club who were now using the playing fields – a personal interest was noted.

3. Minutes of the Last Meeting held on 29 March 2010 for Approval

It was agreed to approve the minutes of the meeting held on 29 March 2010 having been circulated, adopted and signed as a correct record. (Proposed/seconded by SC/SW).

4. Matters Arising/Action List

- **Waste and Minerals Consultation – Update.** As detailed above. The meeting agreed that they should ask for 600 car stickers and 20 A3 posters. The Clerk offered to sort this out with David White. Distribution was to be organised possibly via the Parish Magazine. **ACTION: 10/04/33 – CLERK.**
- Request from the WDC Dog Warden to place a further dog bin in East Hoathly. The Clerk reported that the Dog Warden had requested that the PC put a bin near the bridge at the entrance to the woodlands and was happy to have a site visit to mark the exact spot. WDC install the bins, but the PC pays for their emptying (some £300 per annum). Susan Whitehead and Marian Wilson offered to meet with the Dog Warden to discuss the location. Clerk to contact the Dog Warden with this information. **ACTION: 10/04/34 – CLERK/SW/MW.**

10/03/17	Bring Site for Recyclables in Halland – update. A further email had been received from WDC confirming their stance on Back Lane, Halland. This is due to the sum required to develop the site to a standard whereby Highways will grant a licence. DV to investigate having a campaign stall at the scheduled event for recycling on 8
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	May 2010 in the Village Hall. The Clerk reported that WDC have cancelled the event as there is currently a shortage of the new bins.
10/03/18	Provision of allotments. Update. The Clerk reported that a letter had been received from WDC asked for further work prior to any determination of the application. John Graham had met with an ecological expert and a quote had been received. Two further quotes were to be sought – one from an acquaintance of Jenny Vaughan and Susan Cole offered to put forward someone she had sourced. The specification would then be sent to them. Following discussion the PC felt it to be inappropriate to ask Barry Kemp to be any further involved. The meeting agreed that the decision on who to use should be delegated to John Graham et al prior to the next meeting in order to get the surveys underway. The Clerk was also asked to run the quote past the WDC Case Officer to make sure that the PC would be meeting the requirements of WDC. <u>ACTION: 10/04/35 – CLERK/JG et al.</u>
10/03/19	Road Safety Week. Ongoing – week commencing 24 May 2010. As detailed above.
10/03/20	Woodlands. Transfer of land in the hands of solicitors. Meeting to be arranged with Andrew Wright – Clerk to pass on copies of the management plan to MW and SW. General update. John Graham reported that they had had a very successful meeting with Andrew who has now written a report highlighting the inaccuracies in the original Management Plan. This will need to be formally rectified before any invitations are made for valid tenders. Andrew believed that the commuted sum of £15,000 is adequate to cover the work. The meeting proposed that the PC should accept responsibility for the woodlands subject to the Plan being amended in accordance with Andrew's recommendations. The Clerk suggested that she would contact WDC. A formal letter of thanks would be sent to Andrew and then the tendering process could commence once the plan has been corrected. <u>ACTION: 10/04/36 – CLERK.</u>
10/03/21	Clerk to report broken stile in Halland again. The Clerk stated that she would follow this up and any news on the survey carried out last year. <u>ACTION: 10/04/37 – CLERK.</u>
10/03/27	Village Hall. Clerk to approach Malcolm Soane regarding 'advertising' on the Parish website. This had been done and was in hand.
10/03/28	Clerk asked to contact both PCSO's to see if they had any input into the meetings. They were in attendance and were encouraged to attend/report if anything of interest/concern raised its head.

5. Correspondence

Correspondence received relating to items contained in the agenda was discussed during the relevant points in the meeting.

ESCC:

- Exploring East Sussex.

OTHER:

- Applause – Autumn 2010 Menu.
- Email from Peter Brooke. The Clerk stated that Peter asked if the signs on the London Road could be cleared of graffiti and one sign rescued from the Pond! Comments were also made about the signs between Halland and East Hoathly. The Clerk was asked to contact ESCC. **ACTION: 10/04/38 – CLERK.**

6. Finance (RM, JV, DV and SW)

- Schedule of Expenditure as at 31 March 2010 had been circulated prior to the meeting and was adopted as read (JV/DV). Clarification would be given on the spreadsheet to be circulated at the Annual Parish meeting on the tax/NI payments made. **ACTION: 10/04/39 – CLERK.**
- April 2010 Expenditure for approval and signing of cheques – as detailed below. (JV/MW).

Cheques already paid out in the new financial year

000513	£355.27	SALC (annual subscription and LCR)
000514	£252.52	WDC (non domestic rates, Pavilion)

Cheques to pay

000516	£20.00	WDALC (annual subscription)
000517	£241.42	EDF Energy Customers plc (Pavilion)

000518	£100.00	Mr Vic Tidswell (Internal Auditor)
000519	£163.58	Mr Derek Keeley (Grounds Manager) – April gross salary (£200.00); reimbursement for sundries (£3.58). (Cheque written net of tax/NI).
000520	£25.00	Mrs Trina Hunt (book keeper) – April.
000521	£662.21	Mrs Ann Newton – March (gross salary £555.10); annual salary increment backdated to 01.04.09 (£320.25); mileage (£6.01). (Cheque written net of tax/NI).
0005222	£310.52	HMRC (Backpay and April tax and NI payments).

TOTAL: £1,522.73

Balances as at 31 March 2010

Deposit Account	£17,775.54
Current Account	£13,402.61
Saving Certificates	£2,069.58

Any other financial business at the discretion of the Chairman.

- Proposal in line with the Clerk's contract of employment to pay a gratuity in line with current legislation backdated to the commencement of her employment. Following discussion this was formally proposed for approval by John Graham, seconded by Jenny Vaughan and agreed by all present. Clerk to advise the RFO to allocate the accrued funds in the accounts. **ACTION: 10/04/10 – CLERK.**
- David Vaughan stated that the increase to the Clerk's salary had not been formally ratified by the PC in line with the SALC final salary awards for 2009/10. This was proposed for approval by Jenny Vaughan, seconded by Marian Wilson and agreed by all present.
- John Graham asked if the PC would consider making a donation of £100.00 as the first raffle prize at the Church Fete. This was formally proposed for approval by Susan Whitehead, seconded by Marian Wilson and agreed by all present. John Graham to remind the Clerk nearer to the time.

7. Planning Committee (SC, PF, JG and BK – RM/DV ex-officio)

- The minutes of the meeting held on 15 March 2010 have already been circulated. The minutes for the meeting held on 7 April were attached to the next meeting's agenda.
- The agenda for the meeting to be held prior to the PC meeting on 26 April 2010 was attached to that agenda.

8. Committee of the War Memorial Sports Ground Trust (PC acting as Trustee).

Matters Arising/Action List

10/03/22	ESCC grounds maintenance contract. DV to check ESCC figures so that Clerk could confirm with ESCC. This had been done.
10/03/23	East Hoathly Eagles – Clerk to advise the Eagles of the reasons for the increase in annual fees. This had been done.
10/03/24	New hardwood bench – Pavilion. Clerk to notify Derek Keeley that the PC had accepted the revised quotation for repairs. This had been done.
10/03/25	Clerk to advise Derek Keeley of his revised salary arrangements. This had been done.
10/03/26	Stoolball. Clerk asked to contact the team to ask for clarification on what nights they wanted to use the playing fields; where they wanted to play and if the Pavilion was needed. DV to make delegated decision on fee once these points were known. As detailed above.

Finance

- Schedule of Expenditure as at 31 March 2010 had been circulated at the meeting and was adopted as read (JV/MW).

Any Other Business

There was none.

9. Reports from Representatives (where necessary)

- **Village Hall** – Bryan Kidd stated that there was nothing to report. The Hall had just had its AGM and himself and Malcolm Soane remained as Trustees.
- **Twinning** – John Graham stated that a delegation from the Parish was visiting Juziers at the weekend – some forty people. A meeting had just been held at the WDC offices in Hailsham with other parishes that were twinned.
- **SALC/WDALC (SC).**
 - WDALC & Liaison with ESCC. The Clerk reported that an email had been received about improving the working relationship between towns/parishes and ESCC and the fact that it might be helpful to meet with officers from time to time. Many Clerks had replied that liaison was often the most successful via the local councillors who were generally very diligent about attending meetings.
- **Parish Planning Panel** (c/o Clerk) – nothing to report.

10. Parish Plan: Portfolio Reports.

- **Housing and Commercial and Recreation (JG, RM and DV).** Nothing to report.
- **Roads and Transport, Utilities, Emergency Planning and Policing (JG, RM, JV and DV).**
 - Correspondence from Stephen O'Halloran regarding the A22 in Halland. As detailed earlier in the meeting. The general consensus was that the camera should be reactivated at 30-mph or the speed of traffic will escalate.
 - Susan Whitehead requested that ESCC be asked to repair the pavement from the village to the Playing fields, which has fallen into a poor state of repair. **ACTION: 10/04/41 – CLERK.**
- **Footpaths, Trees and Ponds (SC, SW and MW).**
- **Environment and Ecosystem including Recycling (SC, JV and MW).** Nothing to report.

11. Urgent Business at the Discretion of the Chairman

- Annual Parish Meeting. David Vaughan encouraged all councillors to attend. Tea and coffee would be provided at the end of the meeting.
- The PC agreed that the meeting scheduled for Monday, 25 October 2010 would be altered to Monday, 1 November 2010.

12. Date of the Next Parish Council Meeting (the AGM): Monday, 24 May 2010, at 7.15 pm followed by the Annual Parish Meeting at 8 pm.

The meeting closed at 9.15 pm.

Chairman.....

Date.....