

Minutes of the Annual Meeting of East Hoathly with Halland Parish Council held in the Village Hall, East Hoathly, on Monday, 24 May 2010 at 7.15 pm

Present Cllr David Vaughan (Chair) Cllr Mrs Jenny Vaughan
Cllr John Graham (Vice Chair) Cllr Mrs Susan Whitehead
Cllr Bryan Kidd Cllr Mrs Marion Wilson

In attendance Ann Newton - Clerk Members of the Public – two
Members of the Press – none

(The minutes are detailed in the order in which they appeared on the agenda).

1. Apologies for Absence.

Councillors Mrs Susan Cole, Pete French and Roger More. Councillor Barby Dashwood-Hall (WDC) and Nick Bennett (ESCC).

2. To Elect a Chairman and Receive Declaration of Office

John Graham proposed that David Vaughan be re-elected as Chair; this was seconded by Susan Whitehead and agreed by all. There were no other nominations. David duly signed the Declaration of Office.

3. To Elect a Vice Chairman

Susan Whitehead proposed that John Graham be elected as Vice-Chair; this was seconded by Bryan Kidd and agreed by all. There were no other nominations.

4. To Elect Portfolio Holders and External Committee Representatives

Portfolios

- **Housing and Commercial and Recreation.** John Graham, Jenny Vaughan, David Vaughan and Marion Wilson.
- **Roads and Transport, Environment, Utilities, Emergency Planning and Policing.** John Graham, Bryan Kidd, Jenny and David Vaughan.
- **Footpaths, Trees and Ponds.** Susan Cole, Pete French, Susan Whitehead and Marion Wilson.
- **Environment and Ecosystem including Recycling.** Susan Cole, Pete French, Jenny Vaughan and Marion Wilson.

Committees (DV/JG ex-officio on all committees)

- **Planning.** Susan Cole, Pete French, John Graham, Bryan Kidd and Susan Whitehead. (John Graham subsequently proposed that Susan Whitehead be elected as Chairman; this was seconded by Bryan Kidd and agreed by all present).
- **Finance.** John Graham, Jenny Vaughan, David Vaughan and Susan Whitehead.
- **Playing Fields representing the War Memorial Sports Ground Trust.** The whole PC as Trustees.

External Representatives

- **Village Hall Committee.** Bryan Kidd.
- **Emergency Planning.** Bryan Kidd (to make contact with John Tarry regarding the VHF radio set).
- **Twinning.** John Graham.
- **WDALC.** Susan Cole.
- **SALC.** David Vaughan.
- **Internal Auditor** – as previously, Vic Tidswell.

5. Minutes of the Last Meeting held on 26 April 2010 for Approval

It was agreed that the minutes of the meeting held on 26 April 2010 having been circulated, be approved, adopted and signed as a correct record. Any matters arising would be dealt with at the next full PC meeting at the end of June.

6. May expenditure for approval and signing of cheques.

The list of items detailed below were proposed for approval by Susan Whitehead, seconded by Jenny Vaughan and agreed by those present.

Cheques to pay

| | | |
|--------|-----------|--|
| 000523 | £46.00 | East Hoathly Village Hall (Hall hire) |
| 000524 | £148.23 | WDC (dog bin emptying Jan-Mar 2010) |
| 000525 | £281.06 | WDC (Pavilion refuse bin emptying charge – annual). The meeting agreed that they wanted to hold back payment of this cheque at the present time. |
| 000526 | £35.33 | South East Water Ltd (playing fields) |
| 000527 | £168.30 | Mr Derek Keeley (Grounds Manager) – May gross salary (£200.00); reimbursement for sundries (£8.30). (Cheque written net of tax/NI). |
| 000528 | £100.00 | Mrs Trina Hunt (book keeper) – May including preparation of Annual Return. |
| 000529 | £511.19 | Mrs Ann Newton – May (gross salary £555.10); mileage (£6.01); reimbursement for 7 WHS £10 vouchers for Roadsafety Week prizes (£70.00) (cheque written net of tax/NI). |
| 000530 | £161.38 | HMRC (May tax and NI payments). |
| 000531 | £100.00 | East Hoathly PCC (donation to Church Fete). |
| 000532 | £3,011.10 | Came & Company (insurance premium). |

TOTAL: £4,562.59

Cheques received

| | |
|--------------------------|------------|
| HMRC VAT repayment | £1,092.64 |
| WDC (50% of the Precept) | £20,000.00 |
| Stoolball | £100.00 |
| Ubends | £70.00 |

- **Trust Accounting.** The Clerk explained that it was now apparent that any trust monies (income and expenditure) should not only be accounted for separately to the other PC funds, but also held in separate bank accounts. The details were contained in paper from Hedleys. Clarification was needed on VAT issues. Following discussion on the ramifications, the meeting appreciated that they had no option on the matter and agreed that they should recommend the changes be taken forward. There is already in place a bank account for the playing fields/pavilion and charges will need to be clarified as to what is accrued to which account.

7. Any other urgent business at the discretion of the Chairman.

- **Roadsafety Week.** David Vaughan commented that he is still trying to make contact with Graeme Beatty of ESCC over the poster competition. The Clerk stated that she would contact him urgently the next day. An email had been received from the headteacher regarding the positioning of the SID machine. It was thought the most appropriate time to put it in Church Marks Lane was around 7.30 am. The Clerk would convey this information back to the headteacher. The Halfords vouchers were also in hand from Hillreed.
- **Halland Forge.** The planning application was on the agenda of the next Planning Control South meeting at WDC for approval. The Clerk was asked to represent the PC and voice their objections. It was hoped to ask for Section 106 monies for a communal play area and/or a recycling centre.
- **Dog Bins.** Susan Whitehead was given the go-ahead to inform the Dog Warden to move the existing bin adjacent to the Gun Club on the playing fields to the junction where the path from the playing fields meets the path from the Church to the Woods. In addition a new bin should be

sited at the bridge into the woods from Nightingales, off Church Marks Lane. If the Dog Warden is unable to action this, the Clerk could sort it out.

- **East Hoathly Eagles.** It seemed as though the Eagles have moved and amalgamated with the Wealden Colts based in Framfield. No official confirmation of this has come from the Eagles however their belongings have been removed from the store on the playing fields (including the line painter which is not in their ownership). The Clerk was asked to write to them asking for clarification of their position. If their use of the playing fields has ceased, the store cupboard needs to be completely cleared, the keys and the line painter returned and £100.00 for the two-month use of playing fields in this financial year.
- Post meeting note: Insurance. The Clerk had received a quote from the new company, which would save the PC some £700.00 per annum. This information was circulated by email and agreed and is ratified by note of these minutes.

8. Date of the Next Parish Council Meeting: Monday, 28 June 2010 at 7.15 pm.

The meeting closed at 7.30 pm.

Chairman.....

Date.....