

## Minutes of the Parish Council Meeting held on Monday 27<sup>th</sup> March in East Hoathly Village Hall

**PRESENT:** Cllr David Vaughan. - Chairman, Cllr Susan Cole, Cllr John Deane, Cllr Diane Knill, Cllr Chris Magness Cllr Jonathan Ritchie, Cllr Tony Pope and Cllr Marion Wilson

**Also in attendance:** Karen Crowhurst – Locum Clerk  
Verne Heath – Responsible Finance Officer  
Cllr Ann Newton – Wealden District Council  
Cllr Nick Bennett – East Sussex County Council

Members of the public – 10

At 7.15 pm the meeting welcomed members of the public and opened with comments and questions

Members of the public raised questions or made comment as follows:

A request explanation to the various status of Outline Planning Permission and Reserved Matters Status for applications. The Chairman requested the Clerk answer the query. The Clerk explained the difference with the assistance of Cllr Ann Newton. The same member of the public requested to know if a redaction of support could be sent by the Parish Council regarding Bramblebank. As this happened with an application for yurts. The Clerk explained as requested by the Chairman that the Council would be able to comment further and reconsider their response when it comes for consultation as a reserved matters application, whereas the application for yurts was a full application and would not come before the Council again for consideration.

One member of the public reported about dangerous pot holes in Halland.

The Parish Council Meeting then commenced.

<b>Item No</b>	<b>Minutes</b>
1.	<b>APOLOGIES FOR ABSENCE</b>
1.1	Apologies were received from Cllr Albuquerque.
2.	<b>DECLARATIONS OF INTEREST</b> – Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda
2.1	There were no declarations of interests.
3.	<b>TO ACCEPT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27<sup>TH</sup> FEBRUARY</b>
3.1	It was <b>resolved</b> to accept the minutes of the meeting held on 27 <sup>th</sup> February 2017 as a true and accurate record of the meeting. This was proposed by Cllr Cole and seconded by Cllr Knill. The minutes were then signed by Cllr Vaughan.
4.	<b>ACTION POINTS</b> - To receive updates or agree any further actions
4.1	a) Provision of bus shelters Clerk/DV
4.2	Cllr Vaughan informed Members that this action is ongoing and is hoping to meet with Officers of East Sussex County Council in the next couple of weeks.
4.3	b) Community Woodland Volunteers CM

4.4 The matter of volunteers and the Community Woodland management was discussed in depth. It was agreed to table Community Woodland management as an agenda item at the next Parish Council meeting.

4.5 c) Bank signatories – Progress to date

4.6 The RFO reported that the signatories for the Parish Council Bank Account has now been completed.

4.7 d) Adoption of Telephone Box – Progress to date Clerk/JD

4.8 Cllr Deane reported that he has now heard from BT, who informed him that no emergency calls were made from the phone box from March 2016 – March 2017, and only 4 calls were made to the same number in the year. It was agreed that consultation with Parishioners should be carried out, which will be done via the website, notice boards and the Annual Parish meeting. It was **resolved** in principle to proceed with the adoption of the Telephone Box and for Cllr Deane to oversee this. During the discussion around this item usage and maintenance of the phone box was considered.

## 5. **CORRESPONDENCE – FOR NOTING OR ACTION**

5.1 a) To consider any other correspondence for noting or received action after this agenda has been

5.2 There was no correspondence for noting or action.

## 6. **COMMITTEE OF THE WAR MEMORIAL SPORTS GROUND TRUST (whole PC Acting as Trustee).**

### 6.1 **Action points- update and agree any further actions**

6.2 a) Drainage of the playing fields CM/JR

6.3 Cllr Ritchie informed Members that this action is still ongoing as he is currently seeking quotations.

6.4 b) New Pipes in sports ground CM

6.5 Cllr Magness informed Members that this action is still ongoing. Payments requested have been met and new pipes and a new meter will be installed as part of the maintenance work.

6.6 c) Repair of play equipment CM

6.7 Cllr Magness informed Members that this item is still ongoing. A works order has been sent to him. Outlined in the order itself is a request for half the cost up front. The Clerk advised that to be compliant with Financial Regulations that payment should only be paid on receipt of invoice. It was agreed to request an invoice from the company carrying out the work, prior to work commencing.

6.8 A discussion was held regarding the need for fencing at the play area and the need for an additional dog bin. It was agreed that a site visit should be held to look into various matters including memorial trees. It was further agreed that Cllr Deane would facilitate the site visit.

6.9 d) To consider any other financial matters

## 7. **FINANCE:**

7.1 a) Payments and receipts (Previously circulated)

7.2 It was **resolved** to accept the payments and receipts list presented to Council. The RFO also informed Members the balance held in the accounts for Community Woodland expenditure.

7.3 b) Bank reconciliation Current and Business Accounts (Previously circulated)

7.4 It was **resolved** to accept the bank reconciliation presented to Council.

7.5 c) Grant for Speed Watch initiative – request for a speed gun

7.6 After careful consideration and taking into account various factors. It was **resolved** to award the amount of £850 as a section 137 grant payment to Speed Watch. This was proposed by Cllr Pope and seconded by Cllr Ritchie.

7.7 d) Internet Banking Arrangements

7.8 The RFO informed Members that this is still a work in progress.

8. **TERMS OF REFERENCE FOR THE PLANNING COMMITTEE** (Previously circulated.) To approve and accept the Terms of Reference for inclusion in the Standing Orders

8.1 Members considered the 2 versions of the Terms of Reference and agreed that version 1 to enable representation from Halland to be able to comment be accepted. It was **resolved** to add the Terms of Reference to the Parish Council's Standing Orders.

9. **ARRANGEMENTS FOR THE ANNUAL PARISH MEETING**

9.1 It was agreed to invite local organisations to attend the meeting as well as provide a report in writing, It was further agreed refreshments should be provided and the topics of The Community Woodland, adoption of the telephone box, fencing at the play area and the Neighbourhood Plan be raised to receive comments from Parishioners and gauge support.

10. **CLLR SURGERIES** – To receive reports request agenda items

10.1 Cllr Ritchie and Cllr Pope reported they recently held a surgery which one parishioner attended. It was agreed that surgeries need to be advertised more widely and need to be advertised in the Parish Pump in the Sussex Express as well as on the Council website and notice boards.

10.2 Cllr Magness reported that 3 surgeries have been held in Halland where a cycle path between Halland and East Hoathly was raised. It was agreed that this should be tabled as an agenda item.

11. **REPORTS FROM REPRESENTATIVES** (where necessary).

There were no reports.

12. **COUNCILLORS' QUESTIONS**

12.1 The matter of sacks being left by the Bonfire Society was mentioned.

**The date of the next meeting is scheduled for Monday 24<sup>th</sup> April held in the Village Hall, Church Marks Lane, East Hoathly This will be the Annual Parish Meeting** The public and the press are cordially invited to attend